



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2015 To March, 2016

Permit No. ILR40 0305

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: VILLAGE OF CAHOKIA Mailing Address 1: 103 MAIN STREET

Mailing Address 2: _____ County: St. Clair

City: CAHOKIA State: IL Zip: 62206 Telephone: 618-337-9500

Contact Person: KEVIN WIGGINS Email Address: _____
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

ILLINOIS DEPARTMENT OF TRANSPORTATION ST. CLAIR COUNTY
CENTREVILLE TOWNSHIP

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(f))

[Signature]
Owner Signature:

MAY 20TH 2016
Date:

KEVIN WIGGINS
Printed Name:

Deputy Public Works. Commissione
Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

ADMINISTRATIVE REVISIONS TO THE NOTICE OF INTENT

Revisions to the original Notice of Intent (NOI) are reflected below.

MS4 Operator Mailing Address: Yes _____ No X

Persons Responsible: Yes X No _____

Name: Kevin Wiggins

Title: Deputy Public Works Commissioner

Telephone Number: 618-215-7218

Area of Responsibility: Public Works

Introduction

In 2003, St. Clair County (County), Illinois and its communities created a Co-Permittee Group to join forces in complying with the National Pollutant Discharge Elimination System (NPDES) for Municipal Separate Storm Sewer Systems (MS4) Phase II requirements. As stated in the original 2003 Notice of Intent (NOI), the County and the Co-Permittee communities were to pool resources and work together to comply with the commitments made within the NOI for the benefit of all within the County.

The Co-Permittee Group was active during this reporting period. Significant progress was made sharing Best Management Practices (BMPs) for document retention, operation procedures, and maintenance activities.

Best Management Practice (BMP) Summary of 2015-2016 Activities

In 2003, each member of the Co-Permittee Group submitted an NOI in compliance with the first 5-year cycle. In 2008, an NOI was submitted in compliance with the next 5-year cycle, as written in the first MS4 permit. The 2009 NOI was submitted in compliance with additional requirements in the second MS4 permit. In 2013, a new NOI was submitted for the next 5-year cycle and was in place starting in March, 2014. As stated in the 2003, 2008, 2009, and 2013 NOIs, each Co-Permittee Member identified certain activities to comply with the Phase II requirements. Below is an abbreviated summary of the BMPs that were written in the NOI for each of the minimum control measures.

March 2015-February 2016:

- 1) **A.1-** Stormwater brochures for businesses, homeowners, children, and green infrastructures were to be promoted and displayed by each community in a public place.
- 2) **A.4-** St. Clair County sponsored a booth at the County Fair and distributed the stormwater and green infrastructure brochures.
- 3) **A.5-** Co-Permittee Members distributed educational materials to schools in their communities. The amount of material distributed was to be tracked by the communities.
- 4) **B.3-** The Co-Permittee Group met two (2) times to review upcoming permit requirements, notice of intent, review stormwater management program, operations training, and to develop and submit the Annual Report.
- 5) **B.6-** St. Clair County continued to promote public awareness programs related to stormwater activities. The community tracked its participation.
- 6) **C.1-** Co-Permittee Members updated any new or revised storm sewers and performed stream observations at bridge inspections.

- 7) **C.2, 9-** Communication brochures were distributed to the community. Co-Permittee Members discussed any known illicit discharge ordinance compliance issues in the communities.
- 8) **C.5-** A survey of previously installed stencils was to be performed as well as replacing or placing any that needed inlet stencils.
- 9) **D.1, E.2, D.4, E.4-** Community stormwater ordinances were to be updated, if needed.
- 10) **D.5-** St. Clair County continued to maintain a stormwater hotline number to address public concerns related to stormwater issues. County tracked and reported the number of calls.
- 11) **D.6, E.5-** Inspector training was to be held this year for the Co-Permittee group but since there was a lack of need for the training, it was agreed upon by the Co-Permittee group to not hold the training. Any training needed was to be done within the community.
- 12) **F.1-** The Co-Permittee held an Operations Training class. Topics included a review of the Best Management Practices, Good Housekeeping, and a review of some of the public awareness BMPs other communities use.
- 13) **F.6-** Communities reviewed operating procedures and BMPs and modified if necessary.

The following pages highlight changes made to the BMPs from the NOI, BMP status, and activities planned for the next reporting year. Additional information is also provided from the County and each Community.

It is to be noted that some BMPs will continue on to the next NOI, but some will be stopped and others added to fulfill the requirements of the permit. The 2014-2019 NOI can be found on the IEPA website.

Village of Cahokia FOIA Officer for the reporting year:

Name: Richard Duncan

Title: City Clerk

Telephone Number: 618-332-4256

COMMUNITY NAME: Village of Cahokia

PERMIT #: ILR400305

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2015 through February 2016

A. Changes to Best Management: Were there any changes to the BMPs?		B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures		C. Provide results of information collected and analyzed, including monitoring data. Information attached? If attached information, describe		D. Summarize the stormwater activities you plan to undertake with an implementation schedule	
Comment	Y/N	Y/N	Y/N	Y/N	Activity	Schedule	
BMP No. A.1 - Distributed Paper Materials- Informational Brochures							
Milestone For Reporting Year: Promote the availability of brochures to the residents.							
	X	The County has brochures available to residents at the St. Clair County Health Department. The Village has brochures available at the City Hall and 200 were handed out during the year.	X		The brochures will be updated to include information on climate change and the community will promote the availability of the brochures to the community.	On-going through 2016-2017 permit year.	
BMP No. A.4 - Community Event- Sponsor Annual Booth at St. Clair County Fair							
Milestone For Reporting Year: St. Clair County sponsored a booth at the county fair.							
	X	St. Clair County set up a booth for stormwater materials at the 2015 County Fair. 100 stormwater brochures were handed out at the Fair.	X		St. Clair County is responsible for the booth and tracking the number of brochures handed out.	The 2016 St. Clair County Fair will be held in August in Belleville, IL.	
BMP No. A.5 - Classroom Education Material							
Milestone For Reporting Year: Communities distributed educational materials and tracked the number of brochures and other materials handed out to the schools.							
	X	St. Clair County posted educational newsletters on the Health Department's Website.	X	Review of Classroom Education Materials- See page 11	The communities will inform local schools that the newsletters are available on the Health Department's Website.	On-going through 2016-2017 permit year.	

COMMUNITY NAME:

Village of Cahokia

PERMIT #:

ILR400305

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Comment			Activity Schedule
BMP No. B-3- Stakeholder's Meeting- Coordinate Meetings and Annual Reports			
Milestone For Reporting Year: Co-Permittee Group met two (2) times to complete training and to develop and submit the NOI and Annual Report.			
	<p>X</p> <p>Co-Permittee Meetings were held on May 7th and December 14th, 2015. Annual reports were provided to communities in May 2016 and submitted to IEPA before June 1st, 2016. Meeting topics included: Annual Reporting, Permit Requirements, Stormwater Management Program, Notice of Intent, and Operations Training. The community attended the December 14th meeting.</p>		<p>X</p> <p>The community will continue to meet with Co-Permittee Group to share BMPs and training opportunities. The Co-Permittee Group has planned three compliance/training activities for 2016.</p> <p>On-going through 2016-2017 permit year.</p>
BMP No. B-5- Volunteer Monitoring- Solicit and Encourage Public Assistance in Monitoring the Community's Stormwater System			
Milestone For Reporting Year: Community will work to involve more public assistance in reporting stormwater issues.			
	<p>X</p> <p>Beginning this year, the community will update brochures and websites with both the community and County contact information for the reporting of stormwater issues. Any calls or emails will be recorded and addressed.</p>		<p>X</p> <p>The community will continue to respond to and record all public complaints of illicit discharge and dumping.</p> <p>On-going through 2016-2017 permit year.</p>
BMP No. B-6- Program Coordination- Participate in programs targeted at public awareness, including: Inlet Stenciling and Stormwater Hotline			
Milestone for Reporting Year: St. Clair County continued to promote programs related to stormwater activities. Communities tracked participation.			
	<p>X</p> <p>County will continue to promote programs related to stormwater activities. Multiple media outlets will be used to communicate with municipalities.</p>	<p>Review of Community Events - See page 11</p>	<p>X</p> <p>County will continue to promote programs related to stormwater activities. Multiple media outlets will be used to communicate with municipalities.</p> <p>On-going through 2016-2017 permit year.</p>

COMMUNITY NAME: Village of Cahokia

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Comment			Activity Schedule
<p>BMP No. B.7- Other Public Involvement - the community will provide a public meeting annually for public input into for the MS4 program</p> <p>Milestone for Reporting Year: The communities will provide a public meeting annually for public input for the MS4 program.</p>			
	<p>Not a requirement under current NOI, but will begin during 2016 - 2017 reporting year.</p>	<p>X</p> <p>Community will include a public meeting for public input regarding MS4 program.</p>	<p>Will begin in 2016-2017 permit year.</p>
<p>BMP No. C.1- Storm Sewer Map Preparation</p> <p>Milestone for Reporting Year: Co-Permittee member communities reviewed outfall maps and conducted stream observations annually at bridge inspections.</p>			
	<p>X</p> <p>Co-Permittee communities reviewed their outfall maps for completeness and updated them if necessary. Currently 100% of the outfalls are mapped in the Village of Cahokia.</p>	<p>X</p> <p>Communities will begin to update their storm system maps to include modifications to the system.</p>	<p>On-going through 2016-2017 permit year.</p>
<p>BMPs No. C.2, C.9- Regulatory Control Program- Ordinance language for Illicit discharge/public notification</p> <p>Milestone for Reporting Year: Communication brochures were distributed to the community.</p>			
	<p>X</p> <p>St. Clair County distributed brochures at the County Fair and has them available at the City Hall. The City adopted the County's Illicit Discharge (32-4-35/33-4-18) and Construction (33-6-1/33-6-8) Ordinances.</p>	<p>X</p> <p>This BMP will not continue into the next NOI.</p>	
<p>BMP No. C.5- Inlet Stenciling</p> <p>Milestone for Reporting Year: Survey condition of inlet stencils.</p>			
	<p>X</p> <p>Community assessed the condition of the stencils and replaced any that needed to be replaced. Currently 20% of the inlets are marked and the remainder will be stenciled at 25% per year.</p>	<p>Review of Illicit Source Removal Procedures - See page 11</p> <p>X</p>	<p>Communities will survey samples of stencils previously installed, replace ones that need to be replaced, and assure all new inlets are installed with stencils at 25% per year.</p> <p>On-going through 2016-2017 permit year.</p>

COMMUNITY NAME:

Village of Cahokia

PERMIT #:

ILR400305

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Comment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Activity	Schedule	
BMP No. C.6- Program Evaluation and Assessment							
Milestone for Reporting Year: Perform illicit discharge detection and elimination in the Community's stormwater system.							
	<input checked="" type="checkbox"/>	Communities will perform stream observations during their annual bridge inspections and take appropriate action if any illicit discharge is found.		<input checked="" type="checkbox"/>	Communities will continue to perform stream observations and address illicit discharge per the community ordinance.	On-going through 2016-2017 permit year.	
BMP No. C.9- Public Notification							
Milestone for Reporting Year: Community will update ordinance brochure.							
	<input checked="" type="checkbox"/>	Brochures will be updated to address specific stormwater ordinance prohibited activities and distributed with brochures addressed in BMP A1.		<input checked="" type="checkbox"/>	Ordinance brochure will be updated and distributed to the community throughout years 2015-2019	Brochure to be updated in 2016-2017 reporting year.	
BMPs No. D.1 and E.2 and D.4 and E.4- Site Plan and Pre-Construction Review Procedures							
Milestone for Reporting Year: Update stormwater ordinance.							
	<input checked="" type="checkbox"/>	The stormwater ordinance was not updated due to no need to update.		<input checked="" type="checkbox"/>	This BMP will not continue into the next NOI.		
BMP No. D.1- Regulatory Control Program							
Milestone for Reporting Year: Require SWPPP on all site plans disturbing more than one acre of land inside the Community.							
	<input checked="" type="checkbox"/>	The community will require SWPPP on sites disturbing over 1 acre and enforce ordinance provisions.		<input checked="" type="checkbox"/>	The community will continue to require SWPPP on sites disturbing over 1 acre and verify the proper use of sediment and erosion control techniques.	On-going through 2016-2017 permit year.	

COMMUNITY NAME: Village of Cahokia

PERMIT #: _____

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Comment			Activity Schedule
<p>BMP No. E.4- Pre-Construction Review of BMP Designs</p> <p>Milestone for Reporting Year: Review post construction BMPs.</p>	<p>X The community will require and review SWPPPs on site plans disturbing more than one (1) acre of land.</p>	<p>X</p>	<p>Communities will review the post construction BMPs on all sites that disturb more than one acre in land.</p> <p>On-going through 2016-2017 permit year.</p>
<p>BMP No. F.1- Employee Training Program</p> <p>Milestone for Reporting Year: The Co-Permittee held an Operations Training class.</p>	<p>X Training focused on a review of the Best Management Practices, Good Housekeeping, and the Storm Water Management Plan. The city was not able to attend operations training but materials were discussed with employees.</p>	<p>X</p>	<p>The Co-Permittee Group will continue holding an Operations Training class as part of education requirements.</p> <p>On-going through 2016-2017 permit year.</p>
<p>BMP No. F.6- Other Municipal Operations Controls- Standard Operating Procedures</p> <p>Milestone for Reporting Year: Communities reviewed operating procedures and BMPs and modified if necessary.</p>			
	<p>X Stormwater operation procedures for the street department were reviewed and modified in April 2016 to include data collection forms.</p>	<p>X</p>	<p>Operation procedures are reviewed annually. Co-Permittee meetings will include reference to review and update requirements.</p> <p>On-going through 2016-2017 permit year.</p>

ADDITIONAL COMMUNITY ACTIVITIES

(Make additional copies of form, as necessary)

Community Name: Village of Cahokia

Permit #: ILR400305

List any additional community-sponsored activities performed between March 2015 and February 2016 not listed in *Notice of Intent (NOI)* submittal, but which addresses one of the six minimum control measures:

A total of 3000 feet of ditches were graded along Morning Star, Harvest Drive, Mullins Drive, Loretta Drive, and Edgar Drive.

Two 40-yard dumpsters are used by the Village for trash picked up out of road ditches and waterways. The dumpsters are emptied once per month.

Christmas tree recycling was available to the residents – 60 were recycled 2015-2016.

Tire recycling was available to residents – 160 were recycled in 2015-2016.

The Village provided 3 large-item pickup days (6/4/15, 6/11/15, and 6/18/15) and averaged 3 truckloads per pickup day.

Street sweeping was performed for 176 hours during the reporting year.

Twenty-five (25) catch basins were cleaned since March 2015.

Circle which minimum control measure addressed:

- | | |
|---|--|
| 1. Public Education and Outreach | 4. Construction Site Runoff Control |
| ② Public Participation/Involvement | ⑤ Post-Construction Runoff Control |
| ③ Illicit Discharge Detection & Elimination | ⑥ Pollution Prevention/Good Housekeeping |

E. Reliance on Government Entities for Permit Obligations

Co-Permittee cooperation with County

F. List of Construction Projects during 2015-2016 Reporting Year

The community had no public construction projects during the reporting year